* Participation
  + It is expected of all members of the team to arrive promptly for meetings and actively participate during the meeting.
  + Daily participation in the sprint cycles is required.
* Communication
  + The team will utilize Slack, LinkedIn Messaging, or Email for communication, ensure codebase maintenance, and uphold transparency by openly addressing any obstacles or concerns they encounter.
* Work Division
  + The distribution of work and project responsibilities will be fair and equal, and each sprint will reflect this approach.

Signed

Rafferty Leung U01853354